

21st March 2017

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Dear Sir/Madam,

The following numbered points set out the Terms and Conditions of “Understanding York’s Environment 2, a photo competition being run by the Environment Department at the University of York. By entering into this competition you and/or your parents/guardians agree as follows:

1. The competition has three separate categories: school children aged 4-10, school children aged 11-17 and university students aged 18 and over.
2. The competition is run by the University of York, Heslington, York, YO10 5DD..
3. The closing date for the competition is 12th May 2017 .
4. The competition is free to enter.
5. Entries must be submitted in 300 dpi in jpg file format.
6. The email address for submitting photos is YCEOPhotoComp@gmail.com
7. Only one photo per entrant is allowed.
8. The 3 winning photos (1st prize, 2nd prize and 3rd prize) shall be displayed at Ron Cooke Hub at the University of York. The winners shall also receive book tokens or amazon vouchers worth £100, £50 and £25 respectively.
9. Only the three winners of each category shall be contacted.
10. The University will have the right to make copies of the submitted photos and to exhibit the submitted photos at any time without the entrant’s permission and without payment.
11. The entrant will remain the owner of the copyright in the submitted photos.
12. The University is unable to return any of the submitted photos or copies of the submitted photos.
13. The University may process such personal data belonging to the entrant as necessary for the administration of the competition. This will be done in accordance with the University’s data protection policy, available at <https://www.york.ac.uk/records-management/dp/policy/>
14. The entrant shall ensure that they have permission to take the photo.
15. The entrant shall ensure they have permission to photograph any people contained in the submitted photo.
16. The winner will be invited to attend the exhibition at the University.
17. The winner agrees to the University using their name and a photo of them in promotional material relating to the exhibition.

Yours faithfully